



Tad Fletcher
Chief

885 E. Musser St., Suite 2080, Carson City, Nevada 89701 • PHONE: 775.887.2528 • FAX: 775.887.2302

PROBATION GUIDELINES

Honesty is required at all times.

If you have been placed on **FORMAL PROBATION**, you are **required to report in person to this office** every month between the *1st & 5th from 8:30 a.m. - 4:30p.m. only, excluding weekends and holidays. AFTER THE 5th YOU ARE CONSIDERED LATE.* Probation Fees are \$50.00 per month. A \$30.00 annual drug testing fee will be charged to those Probationers with search & seizure condition. If you are unable to pay your supervision fees, you are **still required to report**. Arrangements may be made for payment.

You are required to provide a current home address and phone number. You are also **required** to sleep at the provided address **every** night unless a DAS Officer has given you permission to stay elsewhere. Failure to update your whereabouts may result in a **warrant** for your arrest. You must call our office during business hours (8:00am – 5:00pm) or appear in person with the new information, to insure the information has been updated in your file.

If you need to leave the state or would like to stay at another location other than your listed address you are **required** to report to the DAS office **in person** and complete a Travel Request form. Travel Request forms are located in the hallway. Permission to leave the state or stay at another location is at the discretion of a DAS Officer.

If chemical testing is a condition of your probation, be prepared to give the necessary sample for testing (i.e. urine or breath). **You are required to provide a urine sample within 45 minutes of an Officers request. Failure to provide the required sample is a violation of your conditions and will be considered a refusal.**

If you have been advised that you are not to Consume or Possess Alcohol or Drugs or Drug Paraphernalia, **you are not** allowed to take **narcotic or addictive** medication, unless the medication has been pre-approved by DAS. In order to take these medications, you must provide a letter from your physician stating it is a **"medical necessity and non-narcotics are not an option"**. "Spice" or any synthetic cannabinoids and bath salts (kratom, cathinones, mephedrone, MDPV) are not allowed. Do not consume items containing poppy seeds. **Prescription re-fills have to be re-approved by DAS. Use of Marijuana and/or Medical Marijuana is not allowed at any time while on probation unless a Judge has given permission.**

Dangerous weapons are not allowed to be in plain view in your residence. [*Dangerous weapons: Firearms (Guns), Swords, knives larger than the palm of your hand.*] Firearms **MUST** be **unloaded** and inside a gun safe or a **locked** cabinet or closet.

You are responsible for all counseling reports, enrollments, VIP reports, community service time sheets and AA meeting attendance logs. DAS must receive verification of all required reports, logs or meetings. If DAS does not receive the necessary documentation, on time, a **warrant** for your arrest may be issued. **Monthly counseling reports are due by the 25th of every month.**

No family members or friends are allowed in the hallway to the DAS Office. Please have them wait in the lobby area or on the benches in front of the courtrooms.

All conditions of your probation have been explained to you. **Ignorance is not an excuse.** If you are unclear of a condition, ask an Officer or Office Technician to explain.

I understand that my records are protected under Federal regulations governing Confidentiality of Alcohol/Drug abuse patient records, 42 CFR, Part 2 & 45, CFR Parts 160-165, and cannot be disclosed without my written consent and **I hereby waive this right.**

I have read and understand the above guidelines.

Signature of Probationer: _____ Date _____

Case Number: _____